

The 53rd Schools Dance Festival
Information Form of using props/backdrop/stage effect (2 pages)

(One form per dance)

For Organiser Use Only

Competition Date: _____

Note:

1. All participating teams using props/backdrop/stage effect are required to complete this form and submit this form to the HKSDA **on or before 9 December 2016 by post**. (Address: 1016, 10/F, 17 Hung To Road, Fat Lee Industrial Building, Kwun Tong) **Using handheld props are also required to submit this form**
2. The contractor of the 53rd SDF will contact the team for any follow-up on or before 9 January 2017 (Nothing to follow-up if schools do not receive any phone call from the contractor).
3. If there are doubts on the safety of the props/ backdrop/ stage effect from the technical manager, then relevant documents from related schools are required to prove the safety
4. Please put a tick in appropriate boxes
5. The Organiser reserves the right to make the final decision

Part A: Information of School:

1. School Name: _____
2. Type of dance: _____
3. Name of dance: _____
4. Name of Teacher-in-charge: _____
5. Mobile no.: _____
6. Email of teacher: _____

Part B: Props

1. Please list out the item (**including handheld props**), materials and quantity of all props:
(Please fill in "No" and turn over to Part C if no props will be used)

2. Will the props touch the stage floor?
 Yes No (Please turn over to Part C)

3. Are the props with any wheel?
 Yes No

4. Please attach the photo/ design of the bottom of props with signature of school head beside the photo/ design:
(For Technical Manager to preview the safety of props)

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Part C: Backdrop

1. Please list out the size (length, width, height), materials and weight of all backdrops:
(Please fill in "No" and turn over to Part D if no backdrop will be used)
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2. Is the backdrop with wheel?

 Yes

 No

3. Will the backdrop move during the dance?

 Yes

 No

4. Please attach the photo/ design of the bottom of backdrop with signature of school head beside the photo/ design:
(For Technical Manager to preview the safety of backdrop)

Part D: Stage Effect

- Scraps of paper by hands (**Must** apply on or before 31 October 2016)
- Use gun/ knife/ sword and other weapons
- Will push, drag, pull, turn, hit and throw the props on the stage floor
- Other request: _____
- No

I understand and accept our school must ensure the security of props/backdrop and stage effect. I agree that the Organiser shall not be held responsible for the above and our school will be subjected to penalties or any possible compensations resulting from injuries of performers; loss or damage to the facilities and venue.

Date: _____

Signature of School Head: _____