

55th Schools Dance Festival
Props/Backdrop/Stage Effect Information Form (2 pages)

(One form per dance)

For Organiser Use Only

Competition Date: _____

Remarks:

- All participating teams using props/backdrop/stage effect (Including using handheld props) are required to complete this form and submit to the HKSDA by post
(Address: Rm 1016, 10/F, 17 Hung To Road, Fat Lee Industrial Building, Kwun Tong)
- Competition teams from 18-31 January 2019 are required to submit this form to the HKSDA on or before 3 December 2018 by post. The contractor of the 55th SDF will contact the team for any follow-up on or before 21 December 2018 (Nothing to follow-up if schools do not receive any phone calls from the contractor)
- Competition teams from 18 February to 8 March 2019 are required to submit this form to the HKSDA on or before 4 January 2019 by post. The contractor of the 55th SDF will contact the team for any follow-up on or before 18 January 2019 (Nothing to follow-up if schools do not receive any phone calls from the contractor)
- Please put a tick in appropriate boxes
- The Organiser reserves the right to make the final decision

Part A: Information of School:

- School Name: _____
- Type of Dance: _____
- Name of Dance: _____
- Name of the contact person: _____
- Mobile no.: _____

Part B: Props

- Props will be used (Including handheld props)?
 Yes Please list out the items, materials and quantity of all props:

 No (Please turn over to Part C)
- Will the props be moving on the stage floor?
 Yes No (Please turn over to Part C)
- Are the props equipped with any wheel?
 Yes (Please install appropriate wheels according to the weight of the props) No
- Please attach the photo of the **bottom** of props with signature of school head beside the photo:
(For Technical Manager to examine the safety of props)

Part C: Backdrop**For Organiser Use Only**

Competition Date: _____

1. Will the backdrop be used?

Yes Please list out the size (length, width, height), materials and weight of all backdrops:

No (Please turn over to Part D)

2. Is the backdrop equipped with wheel?

Yes (Please install appropriate wheels according to the weight of the backdrop)

No

3. Will the backdrops be moving on the stage floor?

Yes

No

4. Please attach the photo of the
- bottom**
- of props with signature of school head beside the photo:
-
- (For Technical Manager to examine the safety of props)

Part D: Stage Effect

Use pieces of paper/petal/lots of paper

(Please attach a photo to show the materials and quantity, and arrange school staff to assist in cleaning when necessary)Use balloon (**Will not rise without any auxiliary devices**)

Use gun/knife/sword and other weapons

Will push, drag, pull, turn, hit and throw the props on the stage floor Item: _____

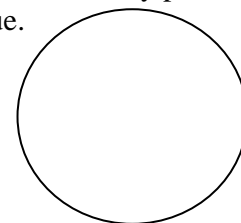
Will throw the costumes/props back to the side stage Item: _____

Other request: _____

No

I understand and accept our school must ensure the security of props/backdrop and stage effect. I agree that the Organiser shall not be held responsible for the above and our school will be subjected to penalties or any possible compensations resulting from injuries of performers; loss or damage to the facilities or venue.

Date: _____ Signature of School Head: _____ School Chop:



Note: Personal data by the EDB may be provided to government departments and other organisations or agencies authorised to process the information for verification, and education-related purposes.