

56th Schools Dance Festival
Props/Backdrop/Stage Effect Information Form (2 pages)

(One form per dance and double-sided printing)

For Organiser Use Only

Competition Date: _____

Remarks:

1. All participating dances (except DanceSport) regardless whether they use props/backdrop/stage effect are required to complete this form and submit to the HKSDA by post (Address: Room 408, 4/F, Tai Po Arts Centre, 12 On Pong Road, Tai Po) **The Organiser reserves the right to disqualify the dance if they do not submit this form**
2. Participating schools from 15 January to 6 February 2020 are required to submit this form to the HKSDA on or before Friday, 6 December 2019 by post. The contractor of the 56th SDF will contact the participating schools for any follow-up on or before Friday, 20 December 2019 (Nothing to follow-up if schools do not receive any emails from the contractor)
3. Participating schools from 14 February to 6 March 2020 are required to submit this form to the HKSDA on or before Friday, 3 January 2020 by post. The contractor of the 56th SDF will contact the participating schools for any follow-up on or before Friday, 17 January 2020 (Nothing to follow-up if schools do not receive any emails from the contractor)
4. We only accept revised form on the day of competition after the deadline
5. Please put a tick in appropriate boxes
6. The Organiser reserves the right to make the final decision

Part A: Information of School:

1. School Name: _____
2. Type of Dance: _____
3. Name of Dance: _____
4. Name of the contact person: _____
5. Mobile no.: _____
6. Email: _____

Part B: Props

1. Props will be used (Including handheld props)?
 Yes Please list out the items, materials and quantity of all props:

 No (Please turn over to Part C)
2. Will the props be moving on the stage floor?
 Yes No (Please turn over to Part C)
3. Are the props equipped with any wheel?
 Yes (Please install appropriate wheels according to the weight of the props) No
4. Please attach the photo of the **front and bottom** of props with signature of school head beside the photo:
 (For Technical Manager to examine the safety of props)

Part C: Backdrop**For Organiser Use Only**

Competition Date: _____

1. Will the backdrop be used?

Yes Please list out the size (length, width, height), materials and weight of all backdrops:

No (Please turn over to Part D)

2. Is the backdrop equipped with wheel?

Yes (Please install appropriate wheels according to the weight of the backdrop)

No

3. Will the backdrops be moving on the stage floor?

Yes

No

4. Please attach the photo of the
- front and bottom**
- of props with signature of school head beside the photo:
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- (For Technical Manager to examine the safety of props)

Part D: Stage Effect

Use pieces of paper/petal/lots of paper

(Please attach a photo to show the materials and quantity, and arrange school staff to assist in cleaning when necessary)Use balloon (**Will not rise without any auxiliary devices**) →Blasting on stage? Yes No

Use fake gun/fake knife/fake sword and other fake weapons

Will push, drag, pull, turn, hit and throw the props on the stage floor Item: _____

Will throw the costumes/props back to the side stage Item: _____

Other request: _____

No

I understand and accept our school must ensure the security of props/backdrop and stage effect. I agree that the Organiser shall not be held responsible for the above and our school will be subjected to penalties or any possible compensations resulting from injuries of performers; loss or damage to the facilities or venue.

Date: _____ Signature of School Head: _____ School Chop:

Note: Personal data by the EDB may be provided to government departments and other organisations or agencies authorised to process the information for verification, and education-related purposes.

